



Kodava Education Society®

# COORG INSTITUTE OF TECHNOLOGY

Post box no.11, Halligattu, Ponnampet-571216, South Kodagu, Karnataka  
Phone: 08274-261151, Fax: 08274-261152

Website: [www.citcoorg.edu.in](http://www.citcoorg.edu.in), E-mail: [info@citcoorg.edu.in](mailto:info@citcoorg.edu.in)

Date: 25.Aug. 2016

## Grievance Redressal Committee:

Grievance Committee shall be responsible for collective agreement dealing with grievances.

Committed has to providing a harmonious, fair and just learning environment by ensuring that students and staff have access to processes that allow for appeals, complaints and grievances to be resolved.

Approach to student grievance resolution emphasizes:

- Fairness and impartiality
- The handling of grievances informally where possible
- The principles of natural justice and procedural fairness
- Effective, reciprocal communication and feedback

## Role and Responsibilities of the Grievance Committee (GC)

1. Student Grievance Committee shall hear complaints and appeals arising from the policies on:

- a. Evaluation and assessment
- b. Academic programs
- c. Student progress
- d. Appeals arising from higher degree research studies.
- e. Student admission
- f. Breaches of academic integrity
- g. Problems arising in the context of their association with the institute, including those involving faculty misconduct in an instructional setting
- h. Administrative operations or decisions relating to academic matters.
- i. Other policies, not listed above, which provide for scope to the Grievance Committee.

2. **Jurisdiction:** The committee is charged with hearing those student grievances related to faculty misconduct in the performance of his or her duties in an instructional setting. It should be understood, however, that certain cases do not fall under the jurisdiction, but are subject to special investigatory procedures: cases involving sexual harassment or sexual misconduct; cases involving discrimination on the basis of race, color, age, national origin, religion, gender, sexual orientation, disability, or any other protected status; and cases involving allegations of fraud or plagiarism in research.

3. The grievance once received, the convener shall be responsible for the distribution of a copy of the grievance to the other members of the Grievance Appeal Committee.

The proceedings and the Committee's deliberations shall be confidential and not open to the public.

Principal will be the chairperson and as per the norms of NBA, the meeting is to be convened once in **FIFTEEN DAYS** by the convener of the committee and then proceedings of the meeting should be recorded.

Sl. no.	Name	Designation	Contact Number	Signature
01	Mr. Subbaiah K S	Convener	9632454006	
02	Mr.M.H.Gangadharappa	Coordinator	9916090944	
03	Dr. Rohini Thimmaiah	Students welfare officer	9448582418	
04	Mrs.Kavitha	Coordinator	9886669924	
05	Mr.Anand Prahallad	Coordinator	9980959111	
06	Mr.S.S.Diwakar	Member	9448721011	
07	Mr.Guruprasad A.M	Warden Boys Hostel	9538656920	
08	Mrs.Thushara	Warden Girls Hostel	9742051127	

Principal